

## **PROJECT SISTER FAMILY SERVICES**

### **JOB DESCRIPTION**

**TITLE:** THERAPIST/SEXUAL ASSAULT COUNSELOR/VICTIM ADVOCATE

**STATUS:** REGULAR

**TIME BASE:** FULL-TIME

**CLASSIFICATION:** NON-EXEMPT

**HOURS:** 40 HOURS per WEEK, Tuesday through Saturday

**SUMMARY:** Under the supervision of the Executive Director or a designee provide therapeutic services to female and male of all ages who are survivors of sexual assault and their non-offending family members and to children under age 18 who have experienced other types of abuse including physical or emotional violence, neglect, bullying at school and witness to domestic violence, homicide or other violent crimes.

#### **MINIMUM QUALIFICATIONS:**

1. MSW or MA/MS in a related field.
2. Excellent verbal and writing skills.
3. Ability to communicate with children, teens, adults, and seniors from diverse backgrounds.
4. Ability to obtain background clearance
5. License or license eligible by the BBS or comparable Board in the State of California.
6. Valid California Driver's License, clean driving record, proof of insurance and reliable car.

#### **DUTIES:**

1. Obtain agency-approved Advocate Certification (Sexual Assault Counselor, California evidence code, section 1035.2) and maintain annual continuing education requirements.
2. Provide individual and group psychotherapy to children, adolescents and adults.
3. Provide case management services to psychotherapy clients.
4. Clinical documentation as required.
5. Billing documentation and collection of fees.
6. Provide after-hours back-up of 24-hr hotline on a rotating basis by the week
7. Respond to crisis calls during business hours as needed.
8. Attend agency staff meetings, training and supervision as assigned.
9. Other duties as assigned.

If interested, please send your resume to [mrodriguez@projectsister.org](mailto:mrodriguez@projectsister.org)